



# Registration

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AND ADVISING

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# Goals

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## ADVISING & REGISTRATION

1. Know how to find DARS
2. Know how to read DARS
3. Know College of Business admission requirements
4. Know how to decipher GEP (Goal) requirements
5. Know how to find advisor to get access code
6. Know when your registration window opens
7. Be prepared to register when your window opens.



# College of Business

## ADMISSION REQUIREMENTS

- **CMST** 191 or CMST 192
- **ENGL** 111
- **ECON** 201 or ECON 202
- **ACCT** 211
- **STAT**- (Pick 1) STAT 110, ECON 222 or STAT 210
- **MATH** -(Pick 1) MATH 110,112,115,140

## WHAT ARE THESE COURSES?

Speech

English

Economics (macro or micro)

Financial Accounting

Statistics

Math (finite math or higher- Calc for business)



# Goals

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## TIPS AND TRICKS

- Use the advanced search feature
- Know where your required courses meet your goals ex. ECON 202 meets 5&8, ECON 201 meets goal 5
- Have many options for each goal area 3-4 at least
- Make sure to check in the course description what goal areas the courses meet or on the GEP site.

### Student e-services

Dashboard

Home

Account Management

Courses & Registration

Search for a Course

Review My Plan

View/Modify Schedule

Quick Add (Register)

Registration Holds

Registration Access Code

Registration Window

Registration Log

Academic Records

Financial Aid

Housing and Dining

Warrior ID



Search Results & Plan

Review My Plan

Course Search

Course Equivalents

Non-Credit/Continuing Ed

## Search

\* Required field

\* College/University

Campus

\* Semester

Subject

Course Number  (Example 1100)

Course ID #  (Example 004390)

Display  Open + Waitlist Eligible Courses  Open Courses Only  All Courses

Delivery Method  All  In Person  Completely Online  Blended/Hybrid  Mostly Online

Click on 'Request a Degree Audit' at the end of the first paragraph

**Student e-services**

- Dashboard
- Home
- Account Management
- Courses & Registration
- Academic Records
- Financial Aid
- Housing and Dining
- Bills and Payment
- Student Employment
- Contact Us

**Campus links**

- Return to WSU Web Site
- Bookstore Online
- View Course Outlines



**NEW LOOK! Degree Audit is now in Minnesota State colors.**

Degree Audit is a self-directed, automated electronic tool for tracking your progress toward completing an academic program (degree, diploma, or certificate). It provides a personalized listing of required, completed, in-progress, and needed courses.

[Request a Degree Audit](#) (this link will open in a new window/tab)

Select "Run Declared Programs" to generate an audit of the major/program you have declared at your school

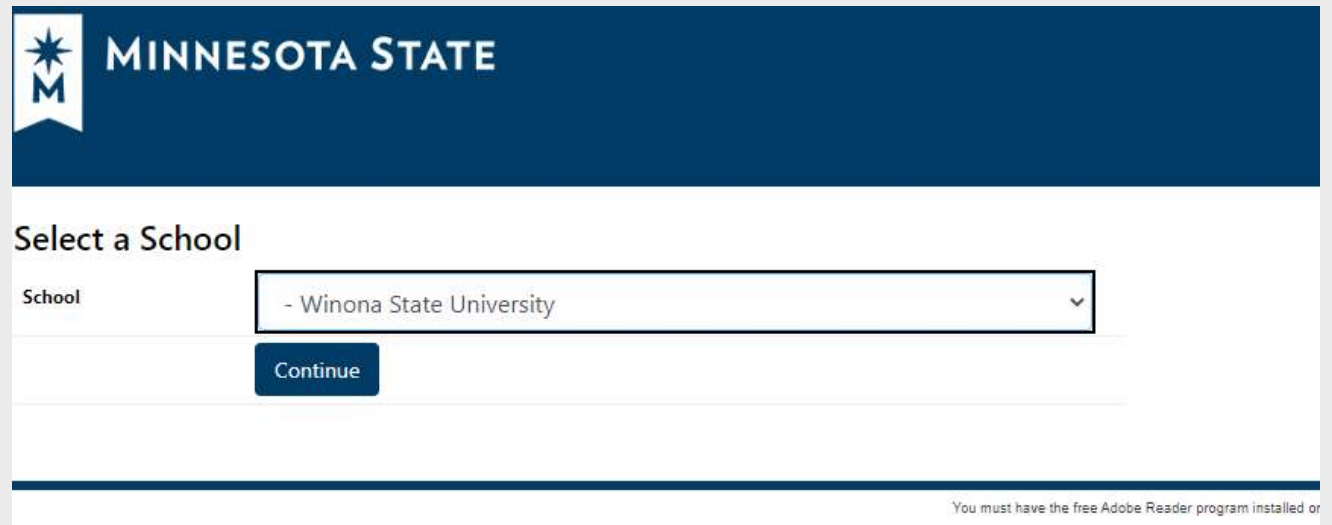
Or

"Select a Different Program" to create a "What-If" audit so you can see how your coursework would apply toward other programs

**Resources and Tutorials** are available at minnstate.edu

- Search "Degree Audit"
- Select "Degree Audit (DARS) - Minnesota State"
- Select **RESOURCES AND TUTORIALS**

Select Winona  
State University



The screenshot shows a web form with a dark blue header containing the Minnesota State logo and name. Below the header, the text "Select a School" is displayed. A dropdown menu labeled "School" is open, showing the selected option "- Winona State University". A blue "Continue" button is positioned below the dropdown. At the bottom right of the page, there is a small note: "You must have the free Adobe Reader program installed or".

**MINNESOTA STATE**

Select a School

School - Winona State University

Continue

You must have the free Adobe Reader program installed or



Click on  
'Run  
Declared  
Programs'  
on the  
bottom  
left-hand  
corner

**MINNESOTA STATE** Student Academic Planner Winona State University  
Select your style

Audits ▾ Comments

### Request an Audit

[Run Declared Programs](#)

School	Degree Program	Title	Catalog Year	Marker	Value	Type	CATLYT
	BS MKTG	MARKETING	Fall 2018	SMINOR	SELL	D	Fall 2018


[Select a Different Program](#)

Advanced Settings [Click to view available options.](#)

**Run Declared Programs** Cancel



Click on 'View Audit' on the right-and side

Audits ▾ Comments 


### Completed Audit Requests


These are the audits that have been run in the past for this student's record. Hitting the 'Run Audit' button will run a new audit report. Deleting audits removes them from this list.

[Run Audit](#) [Delete](#)  
[Select All/None](#)

ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Title	Run By	Course Type	View	Delete
38799562		<a href="#">SMNTC</a>	Fall 2020	09/21/2020 11:51 AM		<a href="#">HTML</a>	Minnesota Transfer Curriculum	Student	***	<a href="#">View Audit</a>	<input type="checkbox"/>
38799538		<a href="#">BS MKTG</a>	Fall 2018	09/21/2020 11:51 AM		<a href="#">HTML</a>	Marketing, BS	Student	***	<a href="#">View Audit</a>	<input type="checkbox"/>

#### Legend

- \*\*\*- In Progress Course
-  Planned Course



You must have the free Adobe Reader program installed on your computer to view the documents marked [PDF](#). Download the [free Adobe Reader program](#).





Select your style: ● ●

Audits | Comments

Request Audit

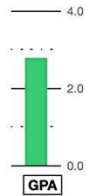
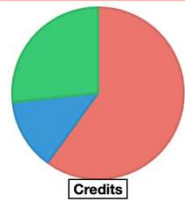
Marketing Major Candidate, BS  
Winona State University

Prepared On: 09/26/2019 10:24 AM | Program Code: BS PMKT | Catalog Year: 20195

Audit Results | Course History

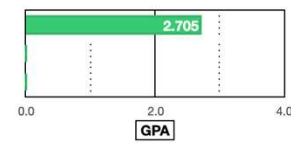
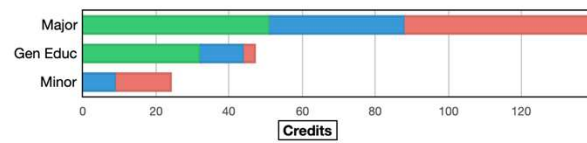
Audit

You are here: Audit



Categories

Click on any area of the graph for further detail.



Complete
  In Progress
  Unfulfilled
  Reserved for Future Use

Open All Sections

Close All Sections

Printer Friendly

Catalog: Spring 2019  
 \*\*\*\*\*  
 Advisor: Memmott, Talan  
 Lamberson, Andrew  
 \*\*\*\*\*  
 A TUTORIAL ON HOW TO READ THE INTERACTIVE AUDIT IS AVAILABLE AT:  
<http://www.minnstate.edu/system/asa/dars/>  
 \*\*\*\*\*  
 ALL COURSES IN MAJORS/MINORS MUST BE TAKEN FOR A GRADE EXCEPT  
 FOR THOSE MAJOR/MINOR COURSES OFFERED ON A P/NC BASIS ONLY.

ACADEMIC STANDING-PROBATION/SUSPENSION

EARNED: 2.57 GPA

A minimum completion rate of 67% is required for all WSU Courses. Your current completion rate is:

89.7 %

NOTE: Completion rate calculated by the Financial Aid Office to determine financial aid may vary from the above if you have taken remedial courses, have studied abroad, or have attended another institution under a Financial Aid Consortium Agreement.

NOTE: Students who withdraw from or are repeating a course in the current term may see a lower completion rate than officially calculated from their transcript.

120 SH REQUIRED FOR BACHELOR'S DEGREE

EARNED: 32.00 HOURS

IN-PROGRESS: 16.00 HOURS

NEEDS: 72.00 HOURS

1) Total P/NC Credits For Graduation May Not Exceed 32

2) Graded Credits Applied Towards 120 Required

32.00 HOURS ADDED

IN-PROG: 16.00 HOURS

2.0 OVERALL GPA REQUIRED FOR GRADUATION CUMULATIVE GRADE POINT AVERAGE

EARNED: 2.75 GPA

1) WINONA STATE UNIVERSITY GRADE POINT AVERAGE This Major Requires a 2.0 GPA for Graduation

2.57 GPA

2) TRANSFER GRADE POINT AVERAGE

3.50 GPA



▼ ✖ **COLLEGE OF BUSINESS ADMISSIONS REQUIREMENT**

**A Cumulative GPA of 2.50 is Required at the Time of Application for Admissions to the College of Business.**

EARNED: 3.80 GPA

- ☰ 1) 30 Semester Hours of Earned Credit at the Time of Application

S16	PSY 210	3.0	T3	Psychology
				AP: AP85
F 17	BIOL211	4.0	B	Anat & Phys I

- ✖ 2) Completion of the Following Courses with a Grade of C or Better. NOTE: Students should verify the MATH and STATS requirements for their major as some majors require a higher level course.

F 17	ENG 111	4.0	A	College Rdg/Wrtg
S18	CMST192	3.0	A	Intro to Speech Comm
SS18	STAT110	3.0	A	Fund of Statistics

NEEDS: 2 COURSES

SELECT FROM: [ECON201](#) OR [202](#) [ACCT211](#)

- ✖ 3) Completion of a Mathematics Course with a Grade of C or Better.

NEEDS: 1 COURSE

SELECT FROM: [MATH110](#), [112](#), [115](#), [120](#), [140](#), [160](#), [212](#)

▼ ☰ **RESIDENCY REQUIREMENT**

**A Minimum Of 30 Credits During Junior/Senior Year**

**Combined Must Be Completed at WSU Resident Credit**

NEEDS: 30.00 HOURS

✓ ✓ **GOAL 1: COMMUNICATION (7 SH)**

✓ 1) Communication

F 18	ENG 111	4.0	C	College Rdg/Wrtg
S19	CMST191	3.0	C	Intro to Public Speaking

✓ **GOAL 2: CRITICAL THINKING**  
**Met with Compliance of MNTC**  
**GOAL 2: CRITICAL THINKING**  
**Met with Compliance of MNTC**

✓ ✗ **GOAL 3: NATURAL SCIENCE (7 SH) Requires one course w/lab and encourages courses from two different subject areas.**

✓ 1) Natural Science Lab Requirement Fulfilled

F 18	BIOL211	4.0	C	Anat & Phys I
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✗ 2) ONE Additional Natural Science Course Required (3 SH)

**SELECT FROM:** [BIOL111\(S14 OR AFTER\)](#), [117](#), [118](#), [180](#), [185](#), [211](#), [212](#), [241](#), [242](#) [CHEM100](#), [106](#), [107](#), [108](#), [180](#), [CHEM185](#), [190](#), [210](#), [212](#), [213](#) [GEOS100](#), [101](#), [103\(S14 OR AFTER\)](#), [104](#), [105](#), [106](#), [107](#), [110](#), [111](#), [GEOS113](#), [114](#), [115](#), [116](#), [120](#), [121](#), [145](#), [146](#), [180](#), [185](#), [215](#), [235](#), [345\(THROUGH SS19\)](#) [PHYS115](#), [PHYS140](#), [141](#), [160](#), [180](#), [185](#), [200](#), [201](#), [202](#), [221](#), [222](#)

✓ ... **GOAL 4: MATHEMATICS/LOGIC REASONING (3-4 SH)**

... 1) Select a minimum of 3 SH

F 19	MATH112	3.0	Z	IP	Applied Precalculus
F 19	STAT110	3.0	Z	IP	Fund of Statistics

✓ ... **GOAL 5: HISTORY & THE SOCIAL & BEHAVIORAL SCIENCES (9 SH)**

... 1) Requires courses from at least two different subject areas.

SS18	PSY 210	3.0	TB	Introduction to Psychology WRHC: PSY 101
F 18	SOC 150	3.0	B	Introduction to Sociology



# Advanced Search

**Student e-services**

- Course Search
- Login
- Create an Account
- Review My Plan

**Campus Links**

- Return to WSU Web Site
- Bookstore Online
- View Course Outlines


**Winona State University**

P.O. Box 5838  
Winona, MN 55987

Phone:  
507-457-5000

Toll-free:  
1-800-342-5978

Telecommunications Device for the Deaf:  
507-457-2525



**Search**

Search Results & Plan    Review My Plan    Register

Course Search    Course Equivalents    Non-Credit/Continuing Ed

**Search**

\* Required field

\* College/University Winona State University

Campus WSU - Winona

\* Semester Fall 2020 (Aug - Dec)

Subject Course Number (Example 1100)

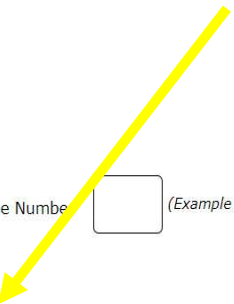
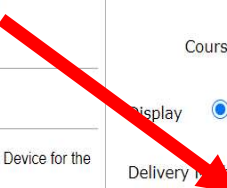
Course ID # (Example 004390)

Display  Open + Waitlist Eligible Courses  Open Courses Only  All Courses

Delivery Method  All  In Person  Completely Online  Blended/Hybrid  Mostly Online  Hyflex

Expand/Collapse for Advanced Search

Search > Clear



Days  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Times between  and

MN Transfer Curriculum Goal

Credit Type

Instructor

Begins after Date  (mm/dd/yyyy)

General/Liberal Ed

# of Credits/Hours

Keyword Search

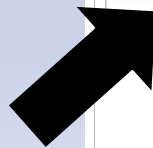
Location

<< first < prev 1 next > last >> Showing courses 1 - 5 of 5  per page Filter by Instructor

Add Equivalent Waitlist	ID #	Subj #	Sec	Title	Dates	Days	Time	Cr/Hr	Status	Instructor	Delivery Method	Loc
	000873	CHEM	106 01	<b>Chemistry In Our World</b>	08/24 - 12/04	T,Th	9:30am - 10:50am	3.0	Full	Franz, Jeanne	Completely Online.. Synchronous, Remote Teaching No In-Person	
	001890	GEOS	103 01	<b>Natural Disasters</b>	08/24 - 12/04 12/09 - 12/09	T,Th W	9:30am - 10:50am 1:00pm - 3:00pm	3.0	Open	Allard, Stephen FINAL EXAM, EX	Blended/Hybrid	
	001891	GEOS	104 01	<b>Climate, Catastrophes and Extinctions</b>	08/24 - 12/04	M,W,F	11:00am - 11:50am	3.0	Open	Beatty, William	Completely Online.. Synchronous, Remote Teaching No In-Person	
	000682	GEOS	106 01	<b>Astronomy</b>	08/24 - 12/04	M,W,F	10:00am - 10:50am	3.0	Open	Anderson, Jennifer	Completely Online.. Synchronous, Remote Teaching No In-Person	
	001296	PHYS	140 01	<b>Energy</b>	08/24 - 12/04	M,W,F	3:00pm - 3:50pm	3.0	Open	Ferstl, Andrew	Completely Online.. Synchronous, Remote Teaching No In-Person	

< prev 1 next > last >> Showing courses 1 - 5 of 5  per page

Narrow and know your options, by using the tools that you are given. Just because a class is full don't count it out!





# What do you need to do?

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- 1. Contact your advisor (e-mail them)**
- 2. Make a plan (list the courses with the goal areas that they meet and put them in your wish list)**
- 3. Write down any questions that you have for your advisor**
- 4. See your advisor and get suggestions or alternatives**
- 5. Enter your access code into your e-services**
- 6. Check to make sure you do not have a balance hold (this will prevent registration)**
- 7. Check your registration window date**
- 8. Prep for registration**

# Spring 2021

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**COB admission course**

**COB admission course**

**COB admission course/ Goal course**

**Goal course**

**Goal course**

# Register for classes

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- 1. Have classes is your wish list (review my plan)**
- 2. Before your registration time make sure that you have a full schedule and that things are not overlapping.**
- 3. Have alternatives**
- 4. Just before your registration time, double check everything and get ready to register**
- 5. Right when your window opens register**
- 6. Make sure that you get the successful screen.**





- Student e-services
- Dashboard
- Home
- Account Management
- Courses & Registration
  - Search for a Course
  - Review My Plan
  - View/Modify Schedule
  - Quick Add (Register)
  - Registration Holds
  - Registration Access Code
  - Registration Window
  - Registration Log
- Academic Records
- Financial Aid

Warrior ID 13873646 | [Logout](#)

Search Search Results & Plan Review My Plan Register

Course Search Course Equivalents Non-Credit/Continuing Ed

### Search

\* Required field

\* College/University

Campus

\* Semester

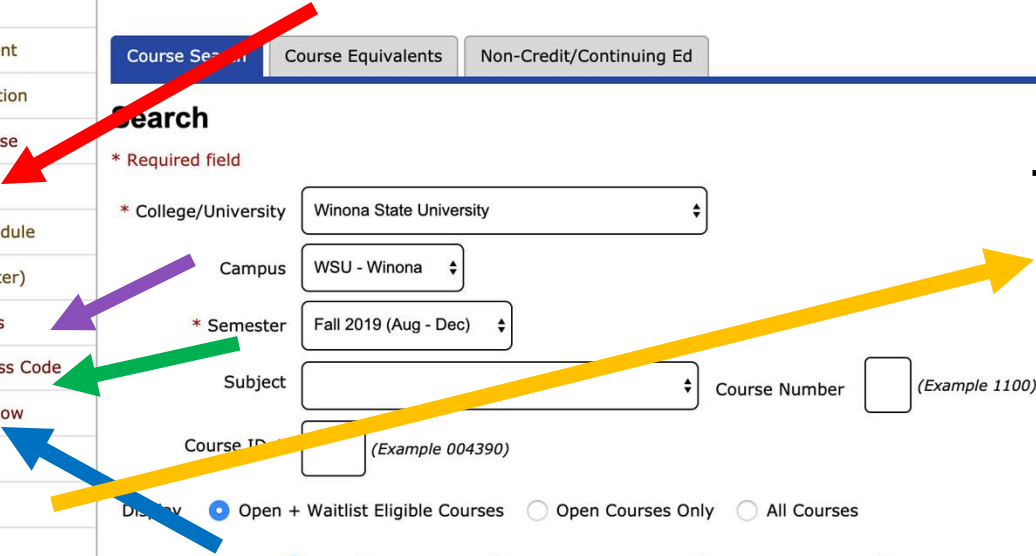
Subject  Course Number

Course ID

Display  Open + Waitlist Eligible Courses  Open Courses Only  All Courses

Delivery Method  All  In Person  Completely Online  Blended/Hybrid  Mostly Online

**This tab is crucial to your success at WSU!**



An aerial photograph of a university campus, likely Winona State University, with a large lake in the foreground. The campus buildings and trees are visible, and the water reflects the surrounding greenery. The entire image has a purple tint.

# Major Maps: Planning Ahead

**WSU provides major maps to help visualize and plan for graduation!**

## Business Administration Major Map

These maps are located on the academic catalog website and are an incredible tool to help you graduate on time.

[Catalog.winona.edu](http://Catalog.winona.edu)

# Major Maps: Planning Ahead



Winona State University  
Four-Year Program Map

Created on 3/17/2017  
Effective Fall 2016

Program: Marketing (BS)  
Emphasis (optional):

	Fall Semester			Spring Semester		
	Course	Requirement Met	SH	Course	Requirement Met	SH
Year 1	ENG 111	GE Goal 1	4	CMST 192	GE Goal 1	3
	MATH 140	Major/GE Goal 4	3	ACCT 211	Major	3
	ECON 201	Major/GE Goal 5	3	STAT 110	Major	3
	MKTG 100	GE Goal 9	3	MKTG 105	GE Goal 10	3
	OR 100	Recommended	1	Goal 6 (Fine Arts)	GE Goal 6	3
	NOTE: Math requirements are based on the major; however, a student's math placement is based on ACT score. It may be necessary for a student to take more than one math course.			NOTE: Students have a choice of Statistics course based on their major. This major requires STAT 110, STAT 210, or ECON 222.		
<b>First-Year Fall Semester Credit Hour Total</b>			<b>14</b>	<b>First-Year Spring Semester Credit Hour Total</b>		
				<b>15</b>		
Year 2	ECON 202	Major/GE Goal 5/8	3	ACCT 212	Major	3
	Goal 3 (Lab)	GE Goal 3	4	MKTG 300	Major	3
	Goal 6 (Humanities)	GE Goal 6	3	Goal 6 (Fine Arts or Humanities)	GE Goal 6	3
	Goal 5	GE Goal 5	3	Goal 3	GE Goal 3	3
	Major Elective (MKTG 265)	Major	3	Goal 7	GE Goal 7	3
	NOTE: Apply for admission to the College of Bus after completion of 30 credits, ENG 111, CMST 191 or 192, ECON 201, ACCT 211, STAT 110 or ECON 222 or STAT 210, & MATH 110 or higher.			NOTE:		
<b>Second-Year Fall Semester Credit Hour Total</b>			<b>16</b>	<b>Second-Year Spring Semester Credit Hour Total</b>		
				<b>15</b>		
Year 3	FIN 360	Major	3	MGMT 334	Major/CAI	3
	MGMT 325	Major/WI	3	MKTG 332	Major	3
	BUSA 291	Major	3	MKTG 334	Major	3
	MKTG 344	Major	3	MIS 362	Major	3
	Major Elective	Major	3	PE (Physical Development/Wellness)	PDW	2-3
				General Elective (if only take 2 credits in PDW)	Elective	1
NOTE: Major Elective - course specifically outlined for the major as required electives listed on the DARS.			NOTE: General Elective - Credits used to meet the 120 semester hours required to earn a degree.			
<b>Third-Year Fall Semester Credit Hour Total</b>			<b>15</b>	<b>Third-Year Spring Semester Credit Hour Total</b>		
				<b>15</b>		
Year 4	MKTG 346	Major/WI	3	MGMT 495	Major/OI	3
	Major Elective	Major	3	MKTG 399 or 429 (practicum)	Major	3
	General Elective	Elective	3	Major Elective	Major	3
	General Elective	Elective	3	General Elective	Elective	3
	General Elective	Elective	3	General Elective	Elective	3
	NOTE: Major Elective - course specifically outlined for the major as required electives listed on the DARS. General Elective - credits used to meet 120.			NOTE: Major Elective - course specifically outlined for the major as required electives listed on the DARS. General Elective - credits used to meet 120.		
<b>Fourth-Year Fall Semester Credit Hour Total</b>			<b>15</b>	<b>Fourth-Year Spring Semester Credit Hour Total</b>		
				<b>15</b>		

NOTE: Complete at least 50% of Marketing Major Courses at Winona State University.

Total Credit Hours (SH): 120



# USE YOUR RESOURCES!!!

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**As a student it is YOUR responsibility to know what you need to graduate.**

**You have resources**

- 1. DARS report**
- 2. Major maps**
- 3. OR instructor**
- 4. Advisors**
- 5. Catalog**